



2023 FEI NORTH AMERICAN YOUTH CHAMPIONSHIPS(NAYC) SELECTION CRITERIA

1. EQUESTRIAN CANADA CRITERIA

- 1.1 Equestrian Canada (EC) has prepared the following Selection Criteria for the 2023 FEI North American Youth Championships – Dressage (NAYC).

2. TIME AND PLACE OF COMPETITION

- 2.1 The 2023 NAYC will be held at the Great Lakes Equestrian Festival at Flintfields Horse Park in Traverse City, Michigan, USA from August 8-13, 2023. Horses should arrive on Sunday, August 6th, 2023, to ensure they have sufficient time to recover from travel, to adjust and to prepare for competition.

3. SELECTION PROCESS

- 3.1 Refer to s. 14 and Attachment G of this criteria for the ranking system used in selection. In the event of a conflict between these criteria and Attachment G these criteria shall prevail.

4. DECLARATION PROCESS

- 4.1 All riders must declare their interest in being considered for selection for the 2023 NAYC. The following provides details on the declaration process.
- 4.2 The declaration **MUST** be completed through the EC Games Portal at:
<https://licence.equestrian.ca/gamesdb/>
- 4.3 Declarations for the 2023 NAYC must be submitted via the portal on or before **Tuesday, April 25, 2023**. Failure to submit the required information by this deadline will make the declaration incomplete and invalid. Athletes not declared on or before **Tuesday, April 25, 2023**, will not be eligible for consideration. No late declarations will be accepted.
- 4.4 EC is not responsible for any late, lost, delayed, incomplete or misdirected correspondence submitted. Any intentional misrepresentation of information will eliminate the applicant from being considered.



- 4.5 Riders must provide proof of Canadian citizenship with their declaration.
- 4.6 A declaration fee of \$200 CDN must be paid at the time of declaration.
- 4.7 No alteration of rider/horse combinations will be permitted after declaration.

5. SAFE SPORT REQUIREMENTS

- 5.1 Riders, grooms, coaches, owners and guests must agree to the safe sport practices outlined at <https://www.equestrian.ca/about/safe-sport> as well as complete the Participant Agreement.
- 5.2 For anyone age 18 or above, that will have an accreditation for NAYC, they must have a current criminal record check and vulnerable sector check on file in Equestrian Canada's ECampus.
- 5.3 Anyone 18 or above, that will have an accreditation for NAYC, will be required to complete all elements of the 2023 NAYC safe sport course. The course will be assigned to the Equestrian Canada number that is on file. Do not create a duplicate account if you already have an EC Sport Licence number. Canadian parents, owners, grooms and coaches should hold a current Equestrian Canada sport licence.

NOTE: should an individual not have an EC account, they can complete one free of charge by going to MyEC and apply for account.

Parents, do not use your email for both yourself and your child's EC account. All EC accounts MUST have a unique email address.

- 5.4 The following documents, courses and or forms are mandatory for NAYC. All this information must be completed and on file prior to travelling to NAYC:
 - Forms:
 - US Waiver and or Code of Conduct Forms
 - Travel Consent Form *(for those under the age of 18 at time of travel) must be signed by all legal custodians.*
 - Personal Medical Forms *(Everyone with accreditation for NAYC)*
 - Participant Agreement *(Everyone travelling to NAYC)*
 - EC Travel Waiver *(Everyone travelling to NAYC)*
 - Courses:
 - ECampus Safe Sport NAYC Course *(includes Criminal Record Check and Vulnerable Sector Search)*
 - CCES Human Medication Education Course



6. APPEALS

- 6.1 Riders participating in the selection process for the 2023 NAYC have the right to appeal against a selection decision but only on the grounds that the High Performance Advisory Group (HPAG) (*A list of HPAG members can be found at <https://www.equestrian.ca/sport/dressage>*) has failed to comply with the correct procedures outlined in this selection document or has made a decision that no rational body of selectors could reasonably reach. An appeal must be made in writing to the Manager for the discipline within 72 hours of the relevant rider being informed of the decision. Appeals must be accompanied by an administration fee of \$500.00 (CAD).
- 6.2 Riders hereby adopt the EC Discipline, Complaints and Appeal Policy as the mechanism to resolve disputes between all declared riders and EC. **Nevertheless**, in recognition of the short timelines required for the decision process, both parties may agree to forgo the above EC policy process and as an option adopt the Sport Dispute Resolution Centre of Canada (SDRCC) appeal process as a time-efficient alternative process. **In such instance, the administration fee will be applied to the fee required for appeal to SDRCC.**

7 CHEF(S) D'EQUIPE

- 7.1 The Chef(s) d'Equipe are responsible for the team management and team behaviour of throughout the competition, as well as liaising with EC and the NAYC Organizing Committee. The Chef(s) d'Equipe will help the team members understand the process and requirements of the NAYC and follow up on communication/emails from EC. The Chef will assist in coordinating transportation and horse arrivals per NAYC venue requirements, coordinating lunging, familiarization, and ride times per the competition/venue requirements. Chefs will also submit the order of go for the draws and communicate all relevant information from Chefs' meetings to team members.
- 7.2 The Chef(s) and EC are jointly responsible for any damages that occur. EC will hold members of the Team responsible for reimbursement of any such damages which they cause and invoice the appropriate party(s) accordingly.
- 7.3 The Chef(s) d'Equipe will plan COVID testing (if required) for anyone connected to the Dressage Team. Cost of the tests are the individual's responsibility.
- 7.4 Chef(s) d'Equipe must apply and ensure adherence to the obligations set forth as per Safe Sport practices (found at <https://www.equestrian.ca/about/safe-sport>) FEI Regulations, the EC rules and policies, and the USEF/USDF Code of Conduct.



8 SPONSORSHIP

- 8.1 All donations of apparel, items and tack for the Team must be organized through EC, this will ensure that:
- I. designs and donations are approved.
 - II. EC crest appears on the sponsored item and is the appropriate size.
 - III. corporate logos are appropriate in size and position.
 - IV. there are no violations of EC trademarks.
 - V. they meet FEI requirements (color, size, position)
 - VI. that the Official Team attire is ordered for the exclusive use of Team members
 - VII. that appropriate recognition is given to sponsors/donors.

9. FUNDRAISING

- 9.1 All declared riders are expected to support team fundraising efforts to help cover the expenses for NAYC.
- 9.2 Funds raised from activities are to be remitted to EC with a fundraising form. The fundraising form should indicate that the funds are to support 2023 NAYC - Dressage. To request a copy of the fundraising form contact – naycdressage@equestrian.ca.
- 9.3 Donations to the 2023 NAYC Dressage Team (cash donations, gifts in kind) are eligible for tax receipt. To request a tax receipt contact – naycdressage@equestrian.ca.
- 9.4 Any funds raised are used to decrease the expenses of NAYC for all selected riders. Expenses include:
- Outfitting
 - Entry fees - Approx. \$1500 US per rider
 - Stabling, tack stall, vet inspection, bedding, hay and feed costs - Approx. \$1200 US per horse
 - Chef travel, hotel and meal costs (divided between team members)
 - Additional expenses
 - Transportation costs both rider and horse
 - Personal meals
 - Hotel costs - *Traverse City and surrounding area is a popular tourist area and as such hotel rooms are typically expensive upwards of \$350 US/night. EC has a block of rooms. Riders are advised to book their hotel rooms as soon as possible due to the high demand for rooms see Attachment A for hotel booking information.*
 - Coach / groom expenses



- 9.5 Team members will be invoiced equally for the difference between the amount of funds submitted and the total cost of sending the Team(s).
- 9.6 Riders in need of financial assistance should approach their provincial associations to explore the possibility of provincial funding.
- 9.7 Riders may bring their personal coach to NAYC. Should a rider bring a coach, they are responsible for all expenses of the coach. Coaches could be accredited as either a groom, guest, or owner (as long as listed as owner in the FEI passport) in order to access restricted areas.
- 9.8 Coaches are required to be a current EC licenced coach or equivalent in order to be eligible to attend NAYC.

10. QUALIFICATION PERIOD

- 10.1 The qualification period shall run from **June 13, 2022, until and including June 18, 2023.**

11. QUALIFYING COMPETITIONS / CLASSES AND QUALIFYING SCORES

- 11.1 Qualification is based upon rider/horse combinations.
- 11.2 Qualifying classes must be ridden at either EC Gold or Platinum (CDI), foreign sanctioned or FEI sanctioned competitions. Note: Riders may use scores obtained in Test of Choice (TOC) classes for qualification provided the scores meet these criteria.
- 11.3 Each rider/horse combination must submit scores as follows:

Junior Riders

Three (3) Technical Scores – Three (3) Technical scores must be submitted, **each technical score submitted must be a minimum of 64.00% or higher.**

- a. Two (2) scores from the FEI Junior Team Test – at least one score submitted must be from 2023; **Note:** One score can be from 2022 provided it is within the qualifying period; and
- b. One (1) score from the FEI Junior Individual Test - this score must be from 2023;
- c. A maximum of one score from the FEI Junior Team Test and one score from the FEI Junior Individual test may be obtained at the same competition.
- d. For information on additional eligibility requirements for NAYC see s.12 (Rider Eligibility Requirements / Restrictions) and s.13 (Horse Eligibility Requirements / Restrictions) of this criterion.



Freestyle Score As a minimum eligibility standard, each declared rider must obtain a score of at least 65.00% in the FEI Junior Freestyle test from a qualified competition within the qualification period. All scores must be achieved from a panel as outlined in s. 11.4. The panel's average (final score) is to be submitted. The submitted Freestyle score will not be used as selection scores except in the case of breaking a tie as set out in s. 14.9.

Young Riders

Three (3) Technical Scores – Three (3) Technical scores must be submitted, **each technical score submitted must be a minimum of 64.00% or higher.**

- a) Two (2) scores from the FEI Young Rider Team Test – at least one score submitted must be from 2023; **Note:** One score can be from 2022 provided it is within the qualifying period; and
- b) One (1) score from the FEI Young Rider Individual Test - this score must be from 2023;
- c) A maximum of one score from the FEI Young Rider Team test and one score from the FEI Young Rider Individual test may be obtained at the same competition.
- d) For information on additional eligibility requirements for NAYC see s. 12 (Rider Eligibility Requirements / Restrictions) and s. 13 (Horse Eligibility Requirements / Restrictions) of this criterion.

Freestyle Score As a minimum eligibility standard, each declared rider must obtain a score of a minimum of at least 65.00% in the FEI Young Rider Freestyle test from a qualified competition within the qualification period. All scores must be achieved from a panel as outlined in s. 11.4. The panel's average (final score) is to be submitted. The submitted Freestyle score will not be used as selection scores except in the case of breaking a tie as set out in s. 14.9.

U25 Riders

Three (3) Technical Scores – Three (3) Technical scores must be submitted, **each technical score submitted must be a minimum of 64.00% or higher.**

- a) Two (2) scores from the FEI Intermediate II Test – at least one score submitted must be from 2023; **Note:** One score can be from 2022 provided it is within the qualifying period; and
- b) One (1) score from the FEI Grand Prix 16-25 Test - this score must be from 2023;



- c) A maximum of one score from the FEI Intermediate II Test and one score from the FEI Grand Prix 16-25 test may be obtained at the same competition.
- d) For information on additional eligibility requirements for NAYC see s. 12 (Rider Eligibility Requirements / Restrictions) and s. 13 (Horse Eligibility Requirements / Restrictions) of this criterion.

Freestyle Score As a minimum eligibility standard, each declared rider must obtain a score of a minimum of at least 65.00% in the FEI Grand Prix Freestyle test from a qualified competition within the qualification period. All scores must be achieved from a panel as outlined in s. 11.4. The panel's average (final score) is to be submitted. The submitted Freestyle score will not be used as selection scores except in the case of breaking a tie as set out in s. 14.9.

11.4 All qualifying scores **must be obtained from a panel with a minimum of two judges** composed as follows:

- I. A minimum of two EC Senior Dressage judges or Two Foreign National Senior Dressage judges or a combination thereof. Judges must hold an official Senior status (not a temporary or guest card status).
- II. A minimum of one FEI Dressage Judge and one EC Senior Dressage Judge or one Foreign National Senior Dressage judge or a combination thereof. Just must hold an official FEI or Senior status (not a temporary or guest card status); or
- III. Two or more FEI Dressage Judges.

Note:

- *Where a panel is comprised of two judges the full panel score must be submitted as the qualification score*
- *Where a panel is comprised of three judges the full panel score must be submitted as the qualification score*
- *Where a panel is comprised of five judges the full panel score must be submitted as the qualification score*

11.5 All submitted scores must have been obtained in tests ridden without whips. A declaration to this effect must be signed and sent by the rider when submitting your qualification scores (See Attachment B).

12. RIDER ELIGIBILITY REQUIREMENTS / RESTRICTIONS

- 12.1 Riders must hold an EC Gold or Platinum sport licence, before entering a qualifying competition and must hold a Platinum Sport License for 2023 NAYC.
- 12.2 Riders must have a valid Canadian passport at time of declaration. Passports must not expire before **November 1st, 2023**. Riders not holding valid Canadian passports



at the time of declaration must submit proof of eligibility to hold a Canadian passport (*photocopies of the following documents are acceptable: birth certificate, Canadian Citizenship, or an expired Canadian passport*).

- 12.3 As per FEI Regulations riders must be registered with the FEI before they can take part in any international competition. Register no later than four (4) weeks prior to your first international competition. FEI Rider Registration numbers need to be renewed each year. For further information please contact EC or visit www.equestrian.ca.
- 12.3 Riders must meet all eligibility requirements according to FEI Regulations for Juniors, Young Riders or U25 Riders.
- Rules can be found at:
- FEI General Regulations- <https://inside.fei.org/content/general-regs-statutes>
- FEI Dressage Rules - <https://inside.fei.org/fei/disc/dressage/rules>
- FEI Veterinary Rules - <https://inside.fei.org/content/fei-veterinary-rules>

13. HORSE ELIGIBILITY REQUIREMENTS / RESTRICTIONS

- 13.1 Horses must meet all requirements according to FEI Regulations and eligibility requirements (see rules link in 12.3 above).
- 13.2 Horses of any origin (biological and geographical) may take part in International Dressage competitions in accordance with the FEI Rules for Dressage. Note: Biological origin exception - Ponies and mules are ineligible to compete in NAYC.
- 13.3 Horse Ownership must be in accordance with the current FEI General Regulations.
- 13.4 Horses must have a current Horse License with EC.
- 13.5 All horses entered in the NAYC must have a valid FEI passport. The application form for an FEI passport may be found on the EC Website: <https://www.equestrian.ca/programs-services/horseid/fei>. The process of obtaining a FEI Passport can take approximately eight (8) weeks or more to complete.
- 13.6 Per FEI Regulations, all horses must be registered with the FEI and EC before they can take part in any International competition. It is recommended that horses have a FEI Registration and FEI passport prior to starting a qualifying competition. Please register your horse a minimum of eight (8) weeks in advance of the first qualifying competition. FEI Horse Registration numbers need to be renewed each year. For further information please contact EC or visit www.equestrian.ca.
- 13.7 A valid FEI passport and Coggins Test must always accompany the horse.
- 13.8 The FEI passport must have the Vaccination section endorsed by a Veterinary Surgeon, who is not an owner of the animal, stating that it has received: vaccination requirements in accordance with the current FEI Veterinary Regulations. Additionally:
- I. Declared riders are requested to consult with a federal veterinarian regarding vaccinations and export/import requirements prior to departure.



- II. If the horse is a stallion or mare, there may be additional vaccinations and tests required therefore, it is strongly suggested that the declared rider and owner consult with a federal veterinarian on all requirements.
 - III. It is strongly recommended that all owners/riders who declare that they wish to participate in the qualifying/selection process for the NAYC consult with a federal veterinarian prior to declaration, and in any event 90 days prior to the anticipated departure date, to ensure that regulations regarding residency, quarantine, vaccinations, laboratory testing and documentation in respect of a temporary shipment to and from the US can and will be adhered to within the time lines set out in this criteria.
- 13.9 A condition of participation in the qualifying and selection process is the agreement by the horse owner, personal coach, personal veterinarian and rider to cooperate 100% with EC in the delivery of equine athletes capable of successfully completing the mandatory Horse Fitness and Drug Screening as set out in s. 17 of these criteria. This agreement is evidenced by submitting your declaration

14. SELECTION OF THE TEAM(S)

- 14.1 All Scores Report Forms (along with official class results) must be submitted to naycdressage@equestrian.ca on or before **9 a.m. ET on Monday, June 19, 2023 (see Attachment C)**. Score Report Forms **received after 9 a.m. ET on Monday, June 19, 2023** will **not** be considered. *Please type or print clearly on all attachments. Incomplete or illegible forms will be considered invalid. EC are not responsible for any late, lost, delayed, misdirected or stolen correspondence. Any intentional misrepresentation of information will eliminate the applicant from being considered.*
- 14.2 Any rider who fails to submit three technical scores and one Freestyle score as per s. 11.3 above is ineligible to be considered for the NAYC.
- 14.3 **Provincial Teams:** The rider/horse combinations for each Provincial Team will be selected in descending order based on the average of the three technical scores submitted to a maximum of the four best rider/horse combinations per Team. Any additional riders qualified under the criteria, but not selected in the top four in their Province when ranked may at the discretion of EC be named as reserve riders to their Provincial Team.
- 14.4 **Combined Provincial Teams:** When Provinces do not have enough qualified riders to form a Team, riders from those Provinces may be combined to form Combined Provincial Teams. These Combined Provincial Teams will have a minimum of three to a maximum of four rider/horse combinations. The methodology and priorities for how to constitute the various types of Teams are set out in Attachment G (Team Selection Goals, Guidelines and Priorities).



- 14.5 In determining the rider/horse combinations, so long as the priorities set out in Attachment G and elsewhere in these criteria are also applied, EC may consider a comparison of scores as a factor in determining which rider/horse combinations to place on Combined Provincial Teams and how to arrange those combinations including when making substitutions under s. 14.10.
- 14.6 In making these selection decisions and interpreting the priorities set out in Attachment G, EC will do so in a way that prefers riders on teams from within their region. **Please note:** When a rider/horse combination or rider/horse combinations have been selected from a Province to participate on a Combined Provincial Team, no additional riders from that Province are permitted to enter the NAYC on another Combined Provincial Team or as Individuals
- 14.7 **Individual Riders:** When a Provincial Team or Combined Provincial Team is not constituted for a Province, then individual rider/horse combinations from that Province with the necessary qualifying scores as set out in s.11, may be selected from those remaining Provinces to a maximum of the two best rider/horse combinations from that Province.
- 14.8 If a rider has qualified more than one horse, the rider/horse combination with the highest average technical scores will be selected to compete at NAYC. That rider may substitute their second qualified horse **ONLY** in the event that their highest ranked horse is unable to compete at the Championships due to illness or injury, and their second qualified horse is ranked such that the alternate combination is within the top 4 rider/horse combinations for that Province or in the case of combined Provincial Teams and Individual Riders ranked such that they are in the top 2 or 3 for their Province in the case of a combined Provincial team or the top 2 for an Individual rider from a Province with no Team.
- 14.9 **TIES:** In the event of a tie between any two or more rider/horse combinations the combination with the highest Team test score shall break the tie. Should there still be a tie then the single highest Individual score submitted will break the tie. Should there still be a tie then the highest Freestyle score submitted will break the tie.
- 14.10 In the event that following the selection, a Team's rider/horse combination is unable to proceed to the NAYC for any reason, EC may select a rider/horse combination from the list of qualified reserve rider/horse combinations from that Province, in the case of Provincial Teams of 4, or from the original pool of rider/horse combinations from those that the Combined Provincial Teams were selected, to move-up and be named to a Provincial Team or Combined Provincial Team. This may result in reconstituting other Combined Provincial Teams or Provincial Teams of three to maintain the priorities set out in Attachment H. If two or more changes are required, EC shall have the ability to select two or more qualified individual rider/horse combinations to move-up and be named to a Provincial Team or Combined Provincial Team where required. The forgoing is only applicable prior to the date of the definite entries and provided that the NAYC OC allows substitutions in these situations. This rule regarding substitutions may be subject to change based on regulations imposed by external organizations such as the Organizing Committee.



- 14.11 Following Team selection all rider/horse combinations should organize their travel plans to arrive on site at Flintfields Horse Park a minimum of 2 days before the start of the competition, if permitted by the OC. Arriving on site a minimum of 2 days in advance of the start of the competition will allow the appropriate time for horses and riders to acclimate to the weather and surroundings and allow time to hand out sponsor items, organize team photos, complete a practice jog, and ensure that all Chef(s) d'Equipe have sufficient time to meet with their teams/riders. **Note:** Additional fees for early arrivals are borne by the rider.

15. COMPETITION FOLLOWING SELECTION TO TEAM

- 15.1 Training and competition plans following selection to the Team, should be presented and discussed with your coach and your NAYC Chef d'Equipe.
- 15.2 EC encourages riders to compete for further experience following selection to prepare their horse for the competition environment at the Championships.

16. ANNOUNCEMENT OF THE TEAM

- 16.1 EC shall announce the NAYC rider/horse combinations including reserves on or before **Friday, July 14, 2023.**
- 16.2 **Non-Disclosure Policy Regarding Team Announcement** It is important that ALL riders selected for the 2023 NAYC (as well as ALL owners, grooms, team personnel, and anyone else affiliated with a selected rider, including friends, and family) respect this Non-Disclosure Policy Regarding Team Announcement until after the official announcement of the team by EC. Until the official EC team announcement, athletes and their affiliates (owners, grooms, companions, team personnel, and anyone else affiliated with a selected rider, including friends, and family) are to refrain from confirming team selections to any and all media, and must not make any references that confirms Team selections on social media (Facebook, Twitter, Instagram, Snapchat etc.). The purpose of this non-disclosure policy is to ensure maximum impact and exposure for the announcement of the rider who will represent Canada at the 2023 NAYC. Violation of this non-disclosure policy may result in sanctions, up to and including removal of the rider from the selection process.



17. HORSE FITNESS AND DRUG SCREENING

- 17.1 Horses are not to be competed under the influence of any prohibited substances identified in the FEI Veterinary Regulations. Horses found to have done so will be disqualified from that competition, ineligible to be selected for NAYC and if already selected shall be removed from the Team.
- 17.2 All declared horses may be subject to drug testing. Blood and / or urine samples may be collected at any time during the qualifying period or at the NAYC. Should a horse not pass drug testing (including re-testing), the horse will be disqualified at the discretion of EC.
- 17.3 It is of paramount importance that the welfare of the horse is protected. EC wishes to ensure that no unfit or unsound horse travels to the NAYC. Throughout the period commencing on the date of declaration up to the NAYC, all horses may be subject, without advance notice at competitions, and with twenty-four hours' notice out of competition, to be submitted, at the discretion of EC, for assessment for soundness and/or the presence of prohibited substances.

18. ADDITIONAL CONDITIONS

- 18.1 The schooling of horses, at all qualifying competitions and at NAYC, will be in accordance with the FEI Rules for Dressage. A signed waiver (Attachments H) to this effect must be returned with qualification scores no later than **9 a.m. ET on Monday, June 19, 2023**
- 18.2 All riders selected to participate at the NAYC, as well as the legal owner(s) of the horse the selected rider will compete on at the NAYC, and the groom MUST sign their respective Release Waiver attached to this criterion as Attachments D and E and F. Signing the applicable Release Waiver at the time of selection shall be a condition precedent to participating at the NAYC. Signed Waivers must be returned with qualification scores no later than **9 a.m. ET on Monday, June 19, 2023**
- 18.3 All riders and Chef(s) d'Equipe selected to represent Canada at the NAYC, MUST stay at accommodations approved by Equestrian Canada. See hotel booking information Attachment A.
- 18.4 **Coaches:** Individuals who are attending NAYC in the role of coach must have obtained a coach licence on or before June 15, 2023.



- 18.5 **Grooms:** Grooms must be a minimum of 18 years of age or older at the time of declaration. Riders are responsible for ensuring that their groom is kept informed, and available for the time commitments in the proposed schedule for 2023 NAYC. EC reserves the right to deem a groom ineligible for an international team competition. Should a groom not carry out their assigned duties and obligations or exhibit inappropriate behavior detrimental to the team, then EC has the authority to remove such groom from the team.

19. HUMAN MEDICATION AND THERAPEUTIC USE EXEMPTION (TUE) FORMS

- 19.1 All declared riders may be subject to drug testing at any time during the qualifying period and throughout the NAYC competition.
- 19.2 CCES- <http://cces.ca/>, and the World Anti-Doping Agency (“WADA”) <https://www.wada-ama.org/>, publish prohibited substance lists. Information can also be found on the FEI website www.fei.org
- 19.3 All declared riders, and anyone who has a NAYC accreditation will be required to complete an on-line CCES Human Medications education course.
- 19.4 Riders prescribed medication or taking a prohibited substance for therapeutic use **MUST** contact the EC Dressage Department immediately to start the process for a Therapeutic Use Exemption (TUE) Form through the Centre for Ethics in Sport (CCES). Riders requiring a TUE must have the TUE completed and on file on or before **June 8th, 2023** or in the case of a last minute request, on or before **July 24th, 2023**.
- 19.5 Riders may not take part in the selection process or NAYC if any prohibited substance is being used without a TUE on file.

20. ACCREDITATION PROCESS

- 20.1 Accreditation is your photo ID badge that enables you to access restricted areas, i.e. the stabling area during the NAYC. At FEI competitions access to stabling and the field of play is restricted and requires an accreditation. If selected to compete at NAYC you are eligible to receive up to five accreditation badges:
- 1 Rider Accreditation
 - 1 Groom Accreditation
 - 1 Guest Accreditation
 - 2 Owner Accreditations - provided that both owners are listed as owners in your horse’s FEI passport – *Please note that ownership changes to FEI Passports take time, therefore, changes to your FEI passport must be made immediately upon selection.*



- 20.2 The accreditation process for NAYC will be coordinated by EC with the Organizing Committee (OC). To help facilitate this process riders are requested to provide unique e-mail addresses and cell phone numbers for grooms, guests, and owners at the time of declaration.
- 20.3 Riders, owners, guests, and grooms are not permitted to directly apply for additional accreditation to the OC. If a rider, owner, guest, groom, or anyone on their behalf, applies to, or approaches, the OC for additional accreditation, the rider, owner, guest, groom will be subject to dismissal from the NAYC.
- 20.4 As an accredited member of the NAYC Team you have an obligation to uphold and adhere to the highest standards of horsemanship, sportsmanship, and citizenship whenever you represent Canada whether as a Team member, individual competitor, guest, coach, parent, horse owner, groom or Team support personnel, and whether during actual competition or not.
- 20.5 All accredited members of the Team must sign the applicable EC and USEF Codes of Conduct for the NAYC. Violations of the Codes of Conduct, EC Regulations/Policies including Safe Sport, FEI Regulations/Policies, or the EC Athlete Agreement may result in removal from the Team and / or removal from the NAYC grounds. This includes removal for unsportsmanlike behaviour or for violating the direction given by the Chef(s) d'Equipe or any EC staff member.

21. REMOVAL OF RIDERS:

- 21.1 A rider may be removed after selection for any of the following reasons as determined by EC. Once competition has started the rider may be removed by the appointed Chef(s) d'Equipe:
- I. Voluntary withdrawal. Rider must submit a written letter to the EC Dressage Department
 - II. Injury or illness as certified by a physician. If a rider refuses verification of their illness or injury by a physician, their injury will be deemed to be disabling and they may be removed
 - III. Violation of the EC Participant Agreement
 - IV. Violation of the EC or USEF Codes of Conduct and/or Safe Sport policies
 - V. Detection of a prohibited substance in the horse
 - VI. Failure to adhere to all WADA, FEI, EC and CCES anti-doping protocols, policies and procedures including participation in competition testing as required by WADA, FEI, EC and CCES rules.
 - VII. Failure to have a valid TUE on file in cases where a prohibited substance has been prescribed by a physician for therapeutic treatment see s 19.



2023 NORTH AMERICAN YOUTH CHAMPIONSHIPS CHECK LIST

Submit Declaration by April 25, 2023

- Declaration (see s. 4) – <https://licence.equestrian.ca/gamesdb/>**
Including complete list for accreditation (i.e. name and contact for owners, groom, guest etc.) see s.20
- Proof of Canadian Citizenship (see s. 12.2)**
(Canadian Passport expiring after November 1, 2023, Birth Certificate etc.)
- Apply for a Medication Therapeutic Use Exemption (TUE) if required (see s. 19)**
- Apply/renew FEI Rider and Horse Registration/Horse Passport (see s 12 & s 13) (incl. vaccinations UTD)**

Submit the following by 9 a.m. ET on Monday, June 19, 2023

- Attachment B – Whip Declaration (see s. 11.5)**
 - sign the declaration and have a witness sign
- Attachment C – Score Report Form (see s. 14.1)**
 - Attach your test sheets or official class results
 - Include the show information, date, judges and scores, etc.
- Attachments D, E and F – Waivers (see s. 18.2)**
 - Include the horse's name
 - Include the athlete(s) name(s) on the groom's waiver
 - Date the document
 - sign the declaration and have a witness sign the declaration(s)
- Attachment I – Schooling of Horses Declaration (see s. 18.1)**

Complete and or Return the following by 9 a.m. ET on Monday, June 19, 2023

- EC Participant Agreement (see s. 5) including medical forms**
- Travel Consent Form (for those under 18 years of age at the time of travel)**
- Certificate of completion of the CCES Medications control Course**
- Complete ECampus NAYC Safe Sport Course) – Must be completed by the rider and anyone 18 and above who will hold accreditation for NAYC. This requirement includes having a Criminal Record Check and a Vulnerable Sector Search on file in the ECampus**



ATTACHMENT A
North American Youth Championship
August 4-14, 2023

LODGING: Double Queen Room
RATES: Sunday-Thursday -- \$299 US
Friday & Saturday -- \$429 US

Rates are per room are in US\$, per night, plus 6% US state tax and 5% US local assessment
Group rate is offered until **July 4, 2023.**

HOTEL ROOMS MUST BE BOOKED BEFORE JUNE 29, 2023

All guests must stay a minimum of 2 nights if arriving on Friday or Saturday

FOR RESERVATIONS CALL -- 231.778.8000

Or USE LINK

<https://www.choicehotels.com/reservations/groups/BG53M8>

HOTEL FEATURES

- 2018 "Owners Choice of Excellence" Hotel
- 6 Time Platinum Award Winner
- 100% Non-smoking facility
- Continental Breakfast Complimentary each morning
- Wireless Internet in all accommodations
- State-of-the-Art Fitness Room featuring **Precor** Fitness Equipment
- Business Center with High-speed internet
- 24/7 Indoor Pool and Hot Tub
- Complimentary Airport and in-town Shuttle
- 40" Flat screen TV's in every accommodation
- Microwave Ovens, Mini-Refrigerators, and Coffee Makers in all accommodations
- Serta perfect Sleepers



460 Munson Avenue
Traverse City, MI 49686



ATTACHMENT B
2023 NORTH AMERICAN YOUTH CHAMPIONSHIPS
WHIP DECLARATION

I _____ declare that I obtained all of the three technical
(Rider's Name – Please Print)

and one freestyle scores submitted within the qualifying period when not carrying a whip.

Signed : _____ Date: _____

Witness:

(Please print name – must not be rider's coach or family member)

Witness Signature: _____ Date: _____

Return as a PDF to:

Equestrian Canada, Dressage

E-mail: naycdressage@equestrian.ca

submit with your qualifying scores to be received no later than **9 a.m. ET on Monday, June 19, 2023**

Please type or print clearly on all attachments. Incomplete or illegible forms will be considered invalid. EC are not responsible for any late, lost, delayed or misdirected correspondence. Any intentional misrepresentation of information will eliminate the applicant from being considered.



ATTACHMENT C
2023 NORTH AMERICAN YOUTH CHAMPIONSHIPS
QUALIFICATION SCORE REPORT FORM
(RETURN WITH TEST COVER PAGE)

Horse Name: _____ Rider Name: _____

LEVEL	SHOW NAME (National / FEI)	DATE	JUDGES (See s. 11(d) for accepted judging panels) (List all the judges on the panel)	SCORE %
Technical Score 1 (TEAM or INTERMEDIATE II FOR U25 RIDERS)				
Technical Score 2 (TEAM or INTERMEDIATE II FOR U25 RIDERS)				
Technical Score 3 (INDIVIDUAL or GRAND PRIX 16-25 FOR U25 RIDERS.)				
Average of the Technical Scores			_____ %	
FREESTYLE SCORE	SHOW NAME	DATE	JUDGES	SCORE %

Return as a PDF file to: Equestrian Canada, Dressage
 Email: naycdressage@equestrian.ca

Official class results MUST be attached to this score report form when submitted

MUST be received no later than 9 a.m. ET on Monday, June 19, 2023

Please type or print clearly on all attachments. Incomplete or illegible forms will be considered invalid. EC are not responsible for any late, lost, delayed or misdirected correspondence. Any intentional misrepresentation of information will eliminate the applicant from being considered.



ATTACHMENT D

2023 NAYC: OWNER'S RELEASE OF LIABILITY, WAIVER OF CLAIMS, ASSUMPTION OF RISK AND INDEMNITY AGREEMENT

To: EQUINE CANADA, O/A EQUESTRIAN CANADA ("EQUESTRIAN CANADA")

Definition: In this agreement, the term "Equine Activities" shall include all activities, actions or conduct in any way directly or indirectly related to my horses' travel to and participation at the NAYC, which competition the horse _____ [insert name here] is attending as an equine member of the Team.

ASSUMPTION OF RISK

I am aware that the Equine Activities involve many risks, dangers and hazards to my horse including, but not limited to: contracting equine diseases or illnesses at competition or in transit; being forced to remain indefinitely in quarantine; accidents in or near the show ring or competition grounds; accidents at the stables; during transportation to and from the NAYC, in the show ring and the competition grounds; the negligence of other parties participating at the NAYC; negligence on the part of Equestrian Canada including the failure by Equestrian Canada to safeguard and protect my horse from the risks, dangers and hazards of Equine Activities. I freely accept and fully assume all risks, dangers and hazards associated with the Equine Activities (for my horse) and the possibility of injury to the horse, death of the horse and property damage or loss resulting there from. I understand that if I know or suspect that the physical condition or health of my horse may be incompatible with the Equine Activities that I will promptly advise the Team Veterinarian accordingly.

RELEASE OF LIABILITY, WAIVER OF CLAIMS AND INDEMNITY AGREEMENT

In consideration of Equestrian Canada agreeing to provide my horse with accreditation at the NAYC so as to allow the horse to fully participate in the Equine Activities or as a reserve horse as the case may be, and for other good and valuable consideration, the receipt and sufficiency of which is acknowledged, I hereby agree as follows:

TO WAIVE ANY AND ALL CLAIMS that I have or may have in the future against Equestrian Canada, its Directors, officers, employees, agents, coaches, independent contractors, subcontractors and representatives (all of whom are hereinafter referred to as the "Releasees") and to RELEASE THE RELEASEES from any and all liability for any loss, damage, expense or injury that I may suffer, that my horse may suffer (including death) or that my next of kin may suffer as a result of my horses' participation in the Equine Activities, due to any cause whatsoever, including NEGLIGENCE, BREACH OF CONTRACT, BREACH OF ANY STATUTORY OR OTHER DUTY OF CARE INCLUDING ANY DUTY OF CARE UNDER THE OCCUPIERS LIABILITY ACT ON THE PART OF THE RELEASEES AND FURTHER, INCLUDING FAILURE ON THE PART OF THE RELEASEES TO SAFEGUARD AND PROTECT MY HORSE FROM THE RISKS, DANGERS AND HAZARDS OF THE EQUINE ACTIVITIES REFERRED TO ABOVE.

I further agree to hold harmless and to indemnify the Releasees from any and all liability for any property damage of any description or personal injury to me or to any third party or injury to my horse resulting from my horses' participation in the Equine Activities. I agree that this agreement shall be binding upon my heirs, next of kin, executors, administrators and assigns in the event of my death. I agree that this agreement shall be governed and interpreted in accordance with the laws in effect in the Province of Ontario and any litigation involving the parties to this agreement shall be brought in Ontario. In entering into this agreement, I am not relying on any oral or written representation or statements made by the Releasees with respect to the safety of the Equine Activities other than as set forth in this agreement.

Dated this _____ day of _____, 2023

Signature of Horse Owner

Print name

Name of Horse

Name of rider

Return as a PDF to:

Equestrian Canada, Dressage

Email: naycdressage@equestrian.ca

MUST be received no later than 9 a.m. ET on Monday, June 19, 2023

Please type or print clearly on all attachments. Incomplete or illegible forms will be considered invalid. EC are not responsible for any late, lost, delayed or misdirected correspondence. Any intentional misrepresentation of information will eliminate the applicant from being considered.



ATTACHMENT E

2023 NAYC: RIDER'S RELEASE OF LIABILITY, WAIVER OF CLAIMS, ASSUMPTION OF RISK AND INDEMNITY AGREEMENT

To: EQUINE CANADA, O/A EQUESTRIAN CANADA ("EQUESTRIAN CANADA")

Definition: In this agreement, the term "Equine Activities" shall include all activities, actions or conduct in any way directly or indirectly related to my travel to and my participation at the NAYC, which competition I am attending as a member of the Team.

ASSUMPTION OF RISK

I am aware that the Equine Activities involve many risks, dangers and hazards to me and to my horse including, but not limited to: contracting human or equine diseases or illnesses at competition or in transit; accidents in or near the show ring or competition grounds; accidents at the stables; during transportation to and from the NAYC in the show ring and the competition grounds; the negligence of other parties participating at the NAYC; negligence on the part of Equestrian Canada, including the failure by Equestrian Canada to safeguard and protect me from the risks, dangers and hazards of Equine Activities. I freely accept and fully assume all risks, dangers and hazards associated with the Equine Activities (for both myself and for my horse) and the possibility of personal injury, injury to the horse, death to me or my horse, property damage or loss resulting therefrom. I understand that if I know or suspect that my physical condition may be incompatible with the Equine Activities that I should seek medical advice before undertaking the Equine Activities.

RELEASE OF LIABILITY, WAIVER OF CLAIMS AND INDEMNITY AGREEMENT

In consideration of Equestrian Canada agreeing to provide me with accreditation at the NAYC so as to allow me to fully participate in the Equine Activities or as a reserve rider, and for other good and valuable consideration, the receipt and sufficiency of which is acknowledged, I hereby agree as follows:

TO WAIVE ANY AND ALL CLAIMS that I have or may have in the future against Equestrian Canada, its Directors, officers, employees, agents, coaches, independent contractors, subcontractors and representatives (all of whom are hereinafter referred to as the "Releasees") and to RELEASE THE RELEASEES from any and all liability for any loss, damage, expense or injury including death that I may suffer, my horse may suffer or that my next of kin may suffer as a result of my participation in the Equine Activities, due to any cause whatsoever, including NEGLIGENCE, BREACH OF CONTRACT, BREACH OF ANY STATUTORY OR OTHER DUTY OF CARE INCLUDING ANY DUTY OF CARE UNDER THE OCCUPIERS LIABILITY ACT ON THE PART OF THE RELEASEES AND FURTHER, INCLUDING FAILURE ON THE PART OF THE RELEASEES TO SAFEGUARD AND PROTECT ME FROM THE RISKS, DANGERS AND HAZARDS OF THE EQUINE ACTIVITIES REFERRED TO ABOVE.

I further agree to hold harmless and to indemnify the Releasees from any and all liability for any property damage of any description or personal injury to me or to any third party or injury to my horse resulting from my participation in the Equine Activities. I agree that this agreement shall be binding upon my heirs, next of kin, executors, administrators and assigns in the event of my death. I agree that this agreement shall be governed and interpreted in accordance with the laws of the Province of Ontario and any litigation involving the parties to this agreement shall be brought in Ontario. In entering into this agreement, I am not relying on any oral or written representation or statements made by the Releasees with respect to the safety of the Equine Activities other than as set forth in this agreement.

Dated this day of , 2023

Signature of Rider

Print name

Signature of Parent or Guardian
if Team Member is under 18 years old

Witness (Witness cannot be the rider)

Return as a PDF to:

Equestrian Canada, Dressage
Email: naycdressage@equestrian.ca

MUST be received no later than 9 a.m. ET on Monday, June 19, 2023

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ATTACHMENT F

2023 NAYC GROOM'S RELEASE OF LIABILITY, WAIVER OF CLAIMS, ASSUMPTION OF RISK AND INDEMNITY AGREEMENT

To: EQUINE CANADA, O/A EQUESTRIAN CANADA

Definition: In this agreement, the term "Equine Activities" shall include all activities, actions or conduct in any way directly or indirectly related to my travel to and my participation at the 2023 NAYC, which competition I am attending as a member of the Team.

ASSUMPTION OF RISK

I am aware that the Equine Activities involve many risks, dangers and hazards to me and to my horse including, but not limited to: contracting human or equine diseases or illnesses at competition or in transit; accidents in or near the show ring or competition grounds; accidents at the stables; accidents during transportation to and from the 2023 NAYC, in the show ring and the competition grounds and stables; the negligence of other parties participating at the 2023 NAYC; negligence on the part of Equestrian Canada, including the failure by Equestrian Canada to safeguard and protect me from the risks, dangers and hazards of Equine Activities. I freely accept and fully assume all risks, dangers and hazards associated with the Equine Activities (for both myself and for the horse under my care) and the possibility of personal injury, injury to the horse, my death or the death of the horse under my care, property damage or any loss resulting therefrom.

RELEASE OF LIABILITY, WAIVER OF CLAIMS AND INDEMNITY AGREEMENT

In consideration of Equestrian Canada agreeing to provide me with accreditation at the 2023 NAYC so as to allow me to fully participate in the Equine Activities, and for other good and valuable consideration, the receipt and sufficiency of which is acknowledged, I hereby agree as follows:

IF I KNOW OR SUSPECT that my physical condition may be incompatible with the Equine Activities, I will promptly seek medical advice before the Equine Activities.

TO WAIVE ANY AND ALL CLAIMS that I have or may have in the future against Equestrian Canada, its Directors, officers, employees, agents, coaches, independent contractors, subcontractors and representatives (all of whom are hereinafter referred to as the "Releasees") and to RELEASE THE RELEASEES from any and all liability for any loss, damage, expense or injury including death that I may suffer, my horse may suffer or that my next of kin may suffer as a result of my participation in the Equine Activities, due to any cause whatsoever, including NEGLIGENCE, BREACH OF CONTRACT, BREACH OF ANY STATUTORY OR OTHER DUTY OF CARE INCLUDING ANY DUTY OF CARE UNDER THE OCCUPIERS LIABILITY ACT ON THE PART OF THE RELEASEES AND FURTHER, INCLUDING FAILURE ON THE PART OF THE RELEASEES TO SAFEGUARD AND PROTECT ME FROM THE RISKS, DANGERS AND HAZARDS OF THE EQUINE ACTIVITIES REFERRED TO ABOVE.

I agree to hold harmless and to indemnify the Releasees from any and all liability for any property damage of any description or personal injury to me or to any third party or injury to the horse under my care resulting from my participation in the Equine Activities. I agree that this agreement shall be binding upon my heirs, next of kin, executors, administrators and assigns in the event of my death. I agree that this agreement shall be governed and interpreted in accordance with the laws of the Province of Ontario, and laws of Canada applicable therein, and any litigation involving the parties to this agreement shall be brought exclusively in Ontario. In entering into this agreement, I am not relying on any oral or written representation or statements made by the Releasees with respect to the safety of the Equine Activities other than as set forth in this agreement.

Dated this _____ day of _____, 20__

Signature of Groom

Print Name (Groom)

Grooming for (Athlete)

Signature of Witness

Print Name (Witness)

Return as a PDF to:

Equestrian Canada, Dressage
Email: naycdressage@equestrian.ca

MUST be received no later than 9 a.m. ET on Monday, June 19, 2023

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ATTACHMENT G

NORTH AMERICAN YOUTH CHAMPIONSHIPS (NAYC) TEAM SELECTION GOALS, GUIDELINES AND PRIORITIES

The NAYC is a rider development opportunity for our future Canadian equestrian stars. Rider/horse combinations must qualify for consideration and are selected through the published and posted criteria for the FEI North American Junior, Young Rider Championship, Dressage Division. Qualification scores are used to select the Provincial Teams, Combined Provincial Teams and Individual(s).

Selection Goals:

(Where permitted by the criteria and the rules for the competition)

- Maximize the number of rider/horse combinations representing Canada at NAYC
- Maximize the experience for each rider/horse combination to the full extent
- Maximize the opportunities for each rider/horse combination by selecting rider/horse combinations to Teams, where possible, allowing the rider the opportunity to participate for both Team and Individual medals

Team Selection Guidelines and Priorities:

The priorities are listed in descending order with the highest priority beginning at 1 and lowest at 6

1. Provincial Team comprised of four (4) rider/horse combinations *(Where a Provincial team of four (4) rider/horse combinations has been selected, no additional rider/horse combinations from that Province may be entered to compete in the Championships for another Province or as Individuals)*
2. Combined Provincial Team comprised of three (3) rider/horse combinations from a Province plus one (1) rider/horse combination from a Province with only one (1) rider/horse combination qualified *(Once rider/horse combinations from a province have been selected to a Team no additional rider/horse combinations from that Province may be entered to compete in the Championships for another Province or as Individuals)*
3. Combined Provincial Team comprised of four (4) rider/horse combinations from up to four (4) different Provinces. This could be combinations of:
 - two (2) rider/horse combinations from one Province and two (2) rider/horse combinations from another Province;
 - two (2) rider/horse combinations from one Province, one (1) rider/horse combination from another Province and one (1) rider/horse combination from a third Province;
 - four (4) rider/horse combinations from four (4) different Provinces.*(Once rider/horse combinations from a province have been selected to a Team no additional rider/horse combinations from that Province may be entered to compete in the Championships for another Province or as Individuals, unless through the substitution process described in s. 14 of the criteria)*
4. Provincial Team of three (3) rider/horse combinations from the same Province in cases where only 3 rider/horse combinations qualified and have not been combined with a 4th rider/horse combination from another Province.
5. Combined Provincial Team comprised of three (3) rider/horse combinations
6. Individual riders. Up to two rider/horse combinations from the same Province may be selected on this basis from each Province with less than 3 qualified rider/horse combinations provided no rider/horse combination from that Province has already been selected to for a Combined Provincial Team.



ATTACHMENT H

2023 NORTH AMERICAN YOUTH CHAMPIONSHIPS

FEI Compliance DECLARATION

I _____
(Rider's Name – Please Print)

declare that I obtained all three technical scores and one freestyle score, submitted within the qualifying period, in accordance with the FEI regulations pertaining to qualifying scores. As per the criteria for the selection of FEI Junior and Young Rider Teams and individuals:

- s. 19 Additional Conditions
- s. 19.1 Rules and Waivers

schooling of horses, at all qualifying competitions and the NAYC, will be/has been in accordance with the FEI Rules for Dressage.

SCHOOLING OF HORSES

Under penalty of disqualification, it is not permitted for a rider's horse to be schooled by anyone else other than the rider mounted in the saddle twenty-four (24) hours before the planned horse inspection, as well as for the duration of the whole competition.

Upon arrival on the showground, only the rider when riding, walking, leading, or lunging a horse (lunge whip allowed), is allowed to carry a whip (maximum one meter twenty -1.2M) anywhere on the showground. The groom may also walk, lead and lunge a horse as above. Other parties are allowed to carry a whip, provided it is not in connection with the training of the horse.

For the selection of _____ (Rider/Horse)

Signed: _____ Date: _____

Witness: _____
(Please print name – must not be rider's coach or family member)

Witness Signature: _____ Date: _____

Equestrian Canada, Dressage
E-mail: naycdressage@equestrian.ca
submit with your qualifying scores to be received no later than
9 a.m. ET on Monday, June 19, 2023

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